

# Grace Christian Academy

The logo consists of a large purple cross centered in the upper half. Below the cross is a stylized dove in a light purple color, facing right. The words "Grace Christian Academy" are written in a bold, purple, sans-serif font, arching over the top of the cross and dove.

*Jesus Is Lord*

## *Student Handbook*

2025-2026 Academic Year

*Isaiah 40:31*

*But they that wait upon the LORD shall renew their strength; they shall mount up with wings as eagles; they shall run, and not be weary; and they shall walk, and not faint.*

REVISED: 08/05/2024

# Welcome to Grace Christian Academy

## Deuteronomy 6:4-12

*Hear, O Israel: The LORD our God is one LORD:  
And thou shalt love the LORD thy God with all thine heart,  
and with all thy soul, and with all they might.  
And these words, which I command thee this day, shall be in thine heart:  
And thou shalt teach them diligently unto thy children,  
and shalt talk of them when thou sittest in thine house,  
and when thou walkest by the way, and when thou liest down,  
and when thou risest up.  
And thou shalt bind them for a sign upon thine hand,  
and they shall be as frontlets between thine eyes.  
And thou shalt write them upon the posts of thy house, and on thy gates.  
And it shall be, when the Lord thy God shall have brought thee  
into the land which He swore unto thy fathers, to Abraham, to Isaac,  
and to Jacob, to give thee great  
and goodly cities, which thou buildest not,  
And houses full of all good things, which thou filledst not,  
and wells digged, which thou diggedst not, vineyards  
and olive trees, which thou plantedst not;  
when thou shalt have eaten and be full;  
Then beware lest thou forget the LORD, which  
brought thee forth out of the land of Egypt,  
from the house of bondage.*

A Christian school is based on the foundational principle that God is Creator, and Master, and the BASIC PHILOSOPHY that He has given mankind His Book, the Bible, to live by. All of life is to be governed by the Bible. Notice this truth:

*I am much afraid that schools will prove  
to be great gates of hell  
unless they diligently labor in explaining  
the Holy Scriptures,  
engraving them in the hearts of youth.  
I advise no one to place his child  
where the Scriptures do not reign paramount.  
every institution in which men  
are not increasingly occupied with the Word of God  
must become corrupt.*

*--Martin Luther--*

The Scripture, God's Word, MUST be taught to children as shown in Deuteronomy 6:4-12, the Great Commandment. The Bible is the guide for one's faith and practice, instilling the principles of God's Word into hearts and minds. All academic subject are taught from a Biblical perspective, from a CHRISTIAN worldview.

## **I. ADMINISTRATION**

### **A. HISTORY OF THE SCHOOL**

Grace Christian Academy was founded in 2020. Our school is utilizing the Accelerated Christian Education curriculum (known as A.C.E.) with an emphasis on living a Christian life. We encourage our students, ages 10-12 to attend and participate in the A.C.E. Junior Convention; and ages 13 and above, to annually attend and participate in an A.C.E. Regional and International Student Convention.

### **B. MISSION OF THE SCHOOL**

Grace Christian Academy is an independent Christian school committed to providing students with the opportunity to realize their full potential for both academic and character development in an environment that proclaims Jesus Christ as "King of kings and Lord of lords". (1 Timothy 6:15, Rev. 17:14, 19:36)

### **C. PURPOSE OF THE SCHOOL**

Teaching is training. Proverbs 22:6 states, "train up a child in the way he SHOULD go...". Training for life must include training for eternity. A Christian school is an extension of the Christian home in training young people in a Christian environment for time and eternity. The school staff works closely with parents to train the whole child. ***Attendance at this school is a privilege and not a right.*** The goal of this school is not to reform, but to train Christian youth within the scope of their ability in the highest principles of Christian leadership, self-discipline, individual responsibility, personal integrity, and good citizenship. This school stands without apology for the Gospel of Jesus Christ and the highest standards of morality and Christian behavior.

## **II. ADMISSIONS POLICIES**

Proof of immunization or a properly filled wavier form is required before the student may attend classes. Our school abides by state law dealing with exemptions from immunization; and such students will be allowed to attend our school.

**ALL NEW STUDENTS ARE ADMITTED ON PROBATION FOR THE FIRST SIX WEEKS!**

### **A. KINDERGARTEN (ABCs with Ace & Christi)**

A child must have attained age 5 by August 1<sup>st</sup> of that year and be fully toilet trained, in order to enroll in kindergarten. A pre-test will be given to assure the child is ready for A.C.E.'s Ready to Read program, kindergarten by traditional education terminology.

### **B. ELEMENTARY THROUGH HIGH SCHOOL (GRADES 1-12)**

Each new student transferring to our school from a public school or another private school (with the exception of another A.C.E. school) will be tested to determine if there are gaps in his learning. If gaps are discovered, the incoming student must take the PACEs to close the gaps (and pass them with a minimum grade of 80%) before going on to his prescribed course of study.

### **C. DISCRIMINATION POLICY**

GCA shall not discriminate against applicants, students, and others on the basis of race, color, or national/ethnic origin. We reserve the right to refuse admittance based on sexual orientation, sexual identification (God clearly designed humans male and female only), or religious preference.

### **D. SELECTION OF STUDENTS**

The priority of student selection is as follows: Returning students will be given priority over new applicants. New applicants transferring from Christian schools will be given priority over transferring applicants from public schools. We will not accept married or divorced students, or students who are over 21 by the time of graduation.

### **E. ADMISSIONS COMMITTEE**

The Admissions Committee consists of the Administrator of the school, the Principal, and/or members of the School Board. This committee will conduct interviews, review applications and make the determination as to which students are admitted to the school. In the absence of a Principal, the Senior Administrator will make the final determination.

## F. ADMISSIONS PROCEDURES

- ✓ Parents and/or legal guardians should visit the school.
- ✓ Submit a Student Application form with the \$25 non-refundable registration fee for each child.
- ✓ Read this handbook **THOROUGHLY** and sign the appropriate forms in the application packet.

Athletic Liability Release Form	Release of School Records
COVID-19 Policy	Sports Examination*
Character Reference Form	Sports Medical Examination*
Financial Agreement	Student Application
Handbook Agreement	Student Standard of Conduct
Immunization Records*	Uniform Agreement Form
Medical Release	* = Waiver Available

- ✓ A Parent Interview involving both parents/guardians and the pupil will be scheduled.
- ✓ Both parents/guardians are required to watch the *Presenting Accelerated Christian Education* DVD (or via our website at [www.gracechristianace.org](http://www.gracechristianace.org) for online watching) **prior** to the Parent Interview.
- ✓ Parents will be notified of acceptance or rejection via the USPS mail.
- ✓ Upon acceptance, the Diagnostic Tests will be scheduled and administered for each child.
- ✓ Submit a Medical History form and social security number or proper waiver.
- ✓ Parent Orientation is **REQUIRED** for both parents/guardians.
- ✓ **NO PARENT ORIENTATION – NO CHILD ADMISSION – NO EXCEPTIONS!**

## G. RE-ENROLLMENT

Every year students are given an opportunity to re-enroll early for the coming school year and are given a discount because of re-enrolling early. No student has an automatic right to re-enroll. Applications for re-enrollment will be approved at the sole discretion of the school administration.

## III. WITHDRAWAL POLICIES

### A. NOTICE

GCA will allow a student to be withdrawn for any reason upon a reasonable amount of written notice (7 days). Likewise, the school has the right, for any reason, to ask the student to withdraw, again with notice. This provision is separate and apart from suspension or expulsion under the school's discipline policies.

### B. TUITION REFUND ON ANNUAL PAYMENT

If a student is withdrawn or asked to withdraw, refund will be given for the period of time REMAINING in the school year, starting with the next calendar month. For example, if a parent paid for the full year and withdrew from the school as of January 12th, a refund would be issued for tuition already paid for the months of February through the end of the school year. Any refund given applies **only to tuition already paid**, and not to fees or other expenses paid by the parent.

## IV. FINANCIAL POLICIES

### A. TUITION

Money paid into the school will not be refunded or returned other than the exception as set forth in Section III, *Tuition Refund on Annual Payment*, above. All tuition fees are due monthly in arrears. Student's accounts are DUE AND PAYABLE by the 10th day of each month. **Students will not be allowed to attend school if their account is more than thirty (30) days past due. Transcripts and other school records will not be released until all accounts are paid in full.** The Board of Education reserves the right to adjust tuition.

- ✓ Tuition --- 1<sup>st</sup> child --- \$180.00/month
- ✓ Tuition --- 2<sup>nd</sup> & 3<sup>rd</sup> child --- \$160.00/month
- ✓ Tuition --- 4<sup>th</sup> child and remaining children --- \$140.00/month
- ✓ 10% Discount on annual tuition if paid in full by August 15<sup>th</sup>.

## B. PACE FEE

PACE fees vary per subject and level. All students will be charged the school purchase price plus fifty cents.  
(Prices of all the above are subject to change)

## C. INCIDENTAL FEES

- ✓ Registration Fee of \$25 (payable at the time of registration and non-refundable)
- ✓ Re-enrollment Registration Fee of \$15 (non-refundable)
- ✓ Lost books/PACEs, repeat PACEs (charged at regular PACE fee or cost of book)
- ✓ Uniforms---for school, for physical education, and for those joining special sports teams.
- ✓ Any student intentionally damaging or abusing school property will be billed for damages.
- ✓ Art Supplies: \$40 annually or \$10 quarterly (Levels K-8)
- ✓ Applicable Sports Fees
- ✓ Junior, Regional, and/or International Conventions
- ✓ Late Pick-Up Fee: \$25 for every 15 minutes after 4:15 p.m.

## D. EARNED TUITION CREDIT

Families, who have students enrolled in Grace Christian Academy, may earn tuition credit based on referral of new families who also enroll their child(ren) in Grace Christian Academy. In order for a family to receive tuition credit the family that they refer must enroll at least one student and that student must be enrolled for a minimum of one semester. Tuition credit of one month will be given the month following the new families' 18<sup>th</sup> week in the school year. If the new student enrolls during the second semester, the tuition credit will be given the following school year. If the referral is done by a family having their only student graduating and not having a tuition payment due at the end of the 18<sup>th</sup> week, the school will refund the referring family one month tuition. The amount of tuition credit or refund will be the highest tuition fee for the referring family excluding fees.

***Grace Christian Academy reserves the right to accept or reject any applicants for enrollment or to expel a student based on the same criteria as otherwise used in determining such situations.***

## V. GENERAL POLICIES

### A. ARRIVAL AND DISMISSAL

Someone will be at the school so that **your child may be dropped off by 8:00 a.m. After school is dismissed, someone will be here for 15 minutes to ensure that your child's transportation has arrived. Please be prompt in dropping off and picking up your children.** A \$25 fee will be applied to your account for every 15 minutes past 4:15 p.m. that your child has not been picked up.

If an emergency occurs, please contact the Principal; so that he/she and your child are not left wondering what has happened. A child may be left on the grounds after this 15 minute period only if there is a scheduled activity in which they are allowed to attend or participate.

### B. ATTENDANCE

Grace Christian Academy requires the regular attendance of all students in their assigned classes and activities. All absences are either excused or unexcused. Provisions can be made for those occasions when it is absolutely necessary for a student to be absent or tardy given that the parent/guardian communicates with the Principal in a timely manner. **However, it is a sign of good character for students to be on time.** In the event that the student is finished with her/his yearly goals, prior to school closing for summer break, and **with permission** given by the Principal and Supervisor the student does not have to return to school for the remainder of the school year.

✓ *Excused Absences:*

An excused absence is one which has been classified excused by the school administration. An absence which falls under one of the four (4) approved reasons for absence will be classified excused:

1. Absences longer than three (3) consecutive school days will require verification from a physician;
2. Serious illness or death of a family member;
3. Unplanned and/or unforeseen situations requiring immediate action;
4. Absence which has been approved in advance by the school administration.

It is the responsibility of the parent/guardian to notify the school of a child's absence. If no notification comes, the absence will be considered unexcused.

✓ *Unexcused Absences:*

An absence will be classified unexcused if it does not fit one of the four stated reasons for an excusable absence.

### **C. TARDINESS**

As part of daily attendance arriving on time is necessary. If the student is not in their seat when Opening Assembly begins (8:15 a.m.) the student is marked tardy by the measurement of minutes. A student may also be marked tardy if they do not return to the learning center promptly after break. These tardy marks may also be given as a demerit.

### **D. HEALTH SERVICE AND FIRST AID**

The school has a first-aid kit. Ibuprofen or Tylenol may be given if deemed necessary. Any other type of medication taken must be turned in to the staff and permission gained before the student is allowed to take the prescribed medication. In the event of a serious illness or injury, the parent(s) will be contacted as soon as possible. In the event a child has head lice, a temperature, infectious or communicable disease, he/she will not be allowed to attend school until such is resolved. If fever is involved, the child must be free of fever for 24 hours before returning to school.

### **E. STUDENT INSURANCE**

GCA has a student injury insurance policy. If an injury occurs at school and your child requires medical attention, the parent must turn the injury into their own insurance company first. The amount that is not paid by the parent's policy may be picked up by the school policy. In the event the parent has no insurance policy, the school policy may be billed. However, the school **cannot** be held liable to pay medical expenses.

### **F. STUDENT VEHICLES**

Students who have their driver's license may be permitted to drive their own vehicles to school if they submit proof of insurance and legal license to the office. The students must park in the designated lot. The students may not enter their cars, without permission, during school hours. The student is permitted to have other students, other than family members, ride with him **ONLY** by permission of the principal and parents of all students.

### **G. VISITORS**

Visitors are required to check in at the school office upon arrival. This is required to prohibit those who do not work in, or attend the school, from wandering around the campus and posing a potential threat to the children. Deliveries to students should be made through the staff in order to keep the disruption in the learning center to a minimum. This will also assist the school in policing those who are expected to be on campus.

### **H. SCHOOL CLOSING**

A handout sheet will be given to each student containing a listing of the School Calendar for the year. Regular classes are dismissed for the following occasions or holidays during the school year: Labor Day, Teacher's Fall Convention, Thanksgiving, Christmas, President's Day and Spring Break.

If GCA should need to close for any reason, parents will be notified directly by the administrative staff. Notification will be given by 7:00 am. Closing will also be posted on the school's webpage.

**GCA DOES NOT FOLLOW THE SAME CLOSING AS CLINTON, LAKELAND, OSCEOLA, AND/OR ROSCOE SCHOOL DISTRICTS.**

Closing or LATE START time will be posted at myKDKD.com.

### **I. LUNCH**

There are no hot meals available except on special occasions. A microwave oven is available for student use. Students are allowed to eat only in the assigned area. Cleanup responsibilities are divided among the students and all students are required to assist with weekly chores.

## **J. BREAKS**

Students work for 50 minutes and are then given a 10 minute break. Snacks will be available for the students to buy on 1st break (no candy/soda), during lunch, and at the last break. The snack shop is NOT available after school. The breaks designated for snacking are 1<sup>st</sup> and last break. Snacking on other breaks will not be allowed. Please take note that sugary snacks will be very limited at the snack shop and no soda will be sold. Sugar has a negative impact on not only our physical health, but also our mental health. If you choose to send snacks to school with your child, a refrigerator is available for their usage. All unused snacks / food, need to be taken home on Thursdays. No open food or drink containers will be allowed in lockers or learning centers.

## **K. ARTICLES PROHIBITED AT SCHOOL**

Guns, matches, lighters, knives **WILL NOT BE ALLOWED** at school. Tobacco, cigarettes, alcoholic beverages, drugs and/or drug paraphernalia **WILL NOT BE ALLOWED** at school. Any music, pictures, magazines, or books deemed inappropriate may be confiscated by school management and not be returned. Personal electronic devices **WILL NOT BE ALLOWED** in the learning center. Cell phones for students under the age of 16 are not allowed. Students who drive to school may have a cell phone but it must be held in the school office until after school hours. Students need to turn in their electronic devices prior to opening assembly. Illegal items will be reported to the local law enforcement agency and prosecution of the law will be encouraged. The possession of any of the above items may be grounds for suspension or permanent expulsion from school. Kindly take note that this list is not all inclusive. Any item deemed unsafe, harmful, and/or dangerous is strictly prohibited.

Students are NOT to bring toys from home except on Spirit Day or other special days as approved by the School Administrator as these items are a distraction to the learning process.

## **L. FIRE, TORNADO, AND EARTHQUAKE DRILLS**

Such drills will be held periodically as may be required by law.

## **M. TELEPHONE USE**

The school phone is reserved for official school business and emergencies. Students desiring to place emergency calls must have their Supervisor's permission.

## **N. CHAPEL AND DEVOTIONS**

Attendance at chapel and devotions is mandatory for every student.

## **O. SECURITY**

Doors to the school will be locked during school hours (8:15-4:00). Security cameras are in use on the premises.

## **VI. DRESS CODE**

Uniform instructions will be listed annually on the Uniform Agreement Form. Students not complying will be asked to go home.

### **A. GENERAL**

- ✓ Prescribed uniforms are to be worn for both the Learning Center and for P.E.
- ✓ All clothing should be clean, in good repair, and well pressed.
- ✓ No jewelry, tattoos, nail polish, or obvious makeup for any student.
- ✓ Shoes must be clean and in good repair and are to be worn at all times.
- ✓ Personal hygiene is to be maintained at all times.
- ✓ No excessive perfume or cologne is allowed.

### **B. BOYS**

Hair must be neatly cut, off the collar and ears. Sideburns may be no longer than the middle of the ear. Boys must be clean shaven---no stubble or mustaches.

### **C. GIRLS**

A feminine hairstyle for girls is required.

Culottes, skirts, and jumpers must be modest at all times, whether sitting or standing.

## **VII. STANDARD OF CONDUCT**

If a student is to be punished for an infraction of the rules, he should have notice of what is expected. Our Standard of Conduct addresses the following areas:

### **A. COURTESY**

Christians are supposed to treat everyone with the proper respect, and are to show proper deference to those in authority. Such conduct as talking back, sarcasm addressed to those in authority, complaining, gossiping, etc. will not be allowed. Swearing will not be tolerated. When a child's attitude is not in accord with school policies or principles, the child will be placed on probation and parents/guardians will be called for a conference. If the administration feels the situation has not changed within two weeks, parents will be asked to withdraw the child.

### **B. CLASSROOM BEHAVIOR**

- ✓ Cheating, stealing, borrowing without permission and vandalism will not be tolerated.
- ✓ Our language should be pleasing to God.
- ✓ Students should refrain not only from cursing and using the Lord's name in vain, but also from vulgar and slang expressions which are offensive (there are MANY in our current culture).

### **C. PHYSICAL CONTACT**

Students are not to intentionally engage in physical contact with other students except when appropriate as determined by the school. Pushing, shoving, hitting, kicking, scratching, etc., are not acceptable conduct.

**Physical contact between members of the opposite sex is strictly prohibited.**

### **D. WORDLY PURSUITS**

GCA strives to impress upon the student Godly living in every area of life. In addition to the list of **"Articles prohibited at school"** on page 7, the following behaviors are not allowed: Drug use of any kind, reading and/or watching pornography, homosexuality, or any sexual activity outside of marriage between a man and a woman. Worldly attitudes such as envy or greed are to be avoided.

*Students are expected to act in an orderly and respectful manner, maintaining Biblical Standards of social courtesy, moral behavior, acceptable language, and honesty. Students must agree to strive toward unquestionable character in dress, conduct, and attitude.*

### **E. OFF-CAMPUS**

The conduct that is prohibited at school is equally inappropriate away from school. **The Christian life is not a game, with one set of rules for church and school, and another one for everyday life.** Regardless of whether the activity takes place at, or away from school, the student is equally subject to discipline for those actions, up to and including expulsion. A statement must be signed by the parent acknowledging that they have read, understand, and agree that their child must abide by the Standard of Conduct, and they will not sue, or threaten to sue, the school for enforcement of the Standards of Conduct.

## **VIII. DISCIPLINARY POLICIES**

GCA is not a corrective institution: consequently, we ask that a child not be enrolled with the idea that we will reform him/her. We are here to work *with* the home, but not to take the place of parents who have experienced difficulty in fulfilling their roles. GCA maintains a discipline which is firm, consistent, fair, and tempered with love. Our staff maintains standards of behavior in the learning center through kindness, love and a genuine regard for the student. However, when disciplinary action becomes necessary, it is firmly carried out, tempered by good judgment and understanding. Not all offenses warrant the same discipline. Therefore, we do have a system of demerits to guide in these areas.

## A. DEMERITS AND DETENTION

The paramount rule is "do right; do not disturb." A listing of the ways students will earn demerits is as follows:  
*This list may not be all inclusive.*

### LIST OF OFFENSES WITH SUGGESTED CONSEQUENCES

*Turning Around in Office	*Lack of Participation	*Any Disturbance
*Running in Learning Center/School	*Gum Chewing	*Chair Left Out
*Out of Seat Without Permission	*Off Limits	*Messy Office
*Writing or Passing Notes	*Leaning Back in Chair	*Incomplete office
*Homework Slip Not Returned	*Goal Card Not Posted	* Lack of Supplies
*Incomplete P.E. Outfit	*Incomplete/Dirty Uniform	*Minor Scoring Violations
*Goals Not Set or Unauthorized Goal Change	*Failure to Return Parent Envelope	*Teasing Other Students or Name Calling
**More Than 1 Days' Work Left Un-scored	**Corrective Action Notice Not Returned or Signed	**Asking Another Staff Member After Refusal Already Given
***Throwing Objects	***Major Scoring Violations (1st offense)	***Incomplete Homework
***Talking at Testing Table		

\* 1 DEMERIT

\*\* 2 DEMERITS

\*\*\* 3 DEMERITS

Demerits are given for disturbances or broken rules. Three or more demerits in one day result in detention after school as follows:

- 3 demerits - 20 minutes detention
- 4 demerits - 30 minutes detention
- 5 demerits - 45 minutes detention
- 6 demerits - 1 hour detention

When a child receives a detention, a "Corrective Action Notice" is sent home with the student and is to be signed by the parent(s) and returned the following morning. If a student receives repeated detentions, a parent may be required to come in and monitor his/her detention time. When a student has accumulated two hours of detention in one week, he is automatically placed on probation. Demerits are an indication that a student may need direction in the development of principles of character in his life. Conferences with the Supervisor, Principal, and parents are sometimes necessary to assure this growth.

**For repeat detention offenders a fee of \$25.00 will be added to the student's school bill.**

*Repeat detention is defined as more than 2 detentions in one month.*

Should the offense be serious enough to warrant more than demerits or detention, the parent will be notified and asked to come in and administer correction that is satisfactory to the administration. Should the parent refuse to do so, the student may be immediately dismissed from school. A sample listing of the reasons for such discipline follows: *This list is not all inclusive.*

- ✓ Allowable physical contact violated
- ✓ Any intentional damage to property
- ✓ Major scoring violations, repeated offenses after warning has been given
- ✓ Lying, fighting, filthy language, disrespect, and defiance

Correction for such actions will be at the discretion of the administration and may result in suspension or expulsion. Students are reminded that God expects discipline in all areas of life; not just for the individual, but also for the family, the Church, and for Civil Government.

"Let every soul be subject unto the higher powers..." Romans 13:1.

"Obey them that have the rule over you, and submit yourselves..." Hebrews 13:17

## **B. SUSPENSION AND EXPULSION**

Repeated detentions or flagrant violations of the rules, possession of illegal contraband, and/or intent to do bodily harm may result in suspension or expulsion. Other repeated infractions of school rules or policies will be dealt with according to the following sequence of disciplinary actions:

- ✓ Outline with student the specific steps he must take to remain in school.
- ✓ Issue demerits for violations.
- ✓ Hold a parent conference about the specific deviant behavior.
- ✓ Suspend for 1 to 3 days.
- ✓ Suggest that parents withdraw the child and transfer him/her to another school.
- ✓ Expel the student.

## **IX. ACADEMIC POLICIES**

### **A. GRADING SCALE**

94-100 ----- A	A ----- 4 pts.
88- 93 ----- B	B ----- 3 pts.
80- 87 ----- C	C ----- 2 pts.

### **B. STANDARDIZED ACHIEVEMENT TESTS**

GCA currently administers the Iowa Assessments achievement tests annually to our students. This is scored by computer and gives a measure of where your child is academically on a level with others students of his age and grade level. More information about this Achievement Test can be obtained from the Principal.

### **C. GRADUATION REQUIREMENTS**

A minimum of twenty-four (24) units of credit is required for graduation. A prescribed course of study will be determined through a conference between the Principal, Student and parent. Transfer students must complete at least sixty PACEs (or 5 credits) in this school before receiving a diploma.

#### **1) HONORS COURSE OF STUDY**

The Honors student must complete a minimum of 27 credits and attain a 94 percent average. They should demonstrate the ability to communicate effectively in written and oral presentations. Their composite reading rate should be in excess of 600 WPM as measured on the *Readmaster* program. They should score at least 22 on the ACT, or 1000 on the SAT.

#### **2) COLLEGE PREPARATORY COURSE OF STUDY**

The College Preparatory student must complete a minimum of 25 credits and attain an 88 percent average. They should demonstrate the ability to communicate effectively in written and oral presentations. Their composite reading rate should be in excess of 500 WPM as measured by *Readmaster* program. They should score at least 18 on the ACT or 900 on the SAT.

#### **3) GENERAL COURSE OF STUDY**

Minimum Total Credits must be 24 with appropriate number of credits in each subject as required by the ACE manual and/or the state of Missouri.

**In addition to the minimum requirements outlined by A.C.E., all high school students must complete a financial course of study approved by the administration.**

### **D. REPORT CARDS**

Progress Reports showing the students' PACE scores, scripture memory, attendance, and character development throughout the quarter will be sent out at the end of every 9 weeks. Please look these over carefully as they reflect the progress your child is making in our school.

## **X. LEARNING CENTER POLICIES**

A student is not permitted to communicate or be out of his office without permission. He should not turn sideways or around in his office or tip back in his chair. Activities not related to prescribed material are not to be conducted in an office unless privileges have been earned.

The Christian flag should be raised for Supervisor guidance in academic difficulties. The American flag is to be raised for Monitor/Supervisor assistance in non-academic activities (check out reference books, tape player, use restroom, sharpen pencil, etc.) Personal questions should be asked on break time.

### **A. STUDENT OFFICES**

- ✓ Offices are assigned and changed only by the Supervisor, and they must be cared for by the student.
- ✓ Tacks, chair cushion, desk mat and approved background material for the bulletin board may be brought in by the student.
- ✓ Anything to be placed in the office must be approved by the Supervisor.
- ✓ Students are not to lean or sit on office or divider.
- ✓ Electrical outlets are provided for school equipment only.
- ✓ The Goal Card is to be kept up to date. Use a pen in setting goals. Place the Goal Card five inches from upper right-hand corner of bulletin board.
- ✓ The Progress Chart is placed five inches from the upper left-hand corner of the bulletin board. No marks are to be made on it (\$2 charge for duplicate).

### **B. PACEs**

- ✓ PACEs are private property and not to be shared among students.
- ✓ After a PACE is completed, the student waits until the next morning before receiving the Test.
- ✓ He/She will wait an additional night before receiving results and a new PACE.
- ✓ All work in the PACE is done in pencil.
- ✓ Work in English and Word Building must be done in cursive writing, beginning with PACE 25.
- ✓ Work must be shown in Math and Science PACEs.
- ✓ Math and English PACE work is to be completed first.

### **C. GOAL CARD**

- ✓ The student should keep his Goal Card posted on the bulletin board.
- ✓ He should set the exact page numbers of the work for that day.
- ✓ He should cross off daily goals when they have been scored and corrected.

### **D. CONGRATULATIONS SLIPS**

- ✓ Take Congratulations Slip home to parents the day it is received.

### **E. SCORING STATION PROCEDURES**

- ✓ Score Keys are to be handled carefully.
- ✓ Mark a red "X" beside each wrong answer.
  - (Indicates to the supervisor that you need help.)
- ✓ Use a red pen (supplied) only at scoring station
  - **Never have a red pen in student office.**
- ✓ Score Key answers are for scoring work only.
- ✓ Correct wrong answers in pencil at office.
- ✓ Rescore---circle each red "X" in red when answer is correct.
- ✓ Circle page number in red when everything on the page is correct.
- ✓ Replace pen in holder.
- ✓ Replace Score Key in proper place.
- ✓ Honesty is the ONLY policy.
- ✓ Consistent scoring violations will not be tolerated.

## F. TESTING TABLE

After the PACE is completed, scored, restudied, and turned in, the Test is issued the next morning. Tests are administered at the Testing table or computer station. Students who score 80% or above on tests are issued a new PACE. Tests scored below 80% indicate the PACE must be repeated. A repeat PACE costs twice as much as the original and will be added to the monthly bill.

## G. HOMEWORK

The responsibility for scholastic achievement is placed on students. It is believed that no student under level nine should need to take academic work home. The goals set by the student and reviewed by the Supervisor are no more than the student is capable of completing during the school day. Should the student not meet his goals for that day, he will be required, at the discretion of the Supervisor, to complete the work at home or after school in the learning center (upon approval). Should the student have homework, a homework slip giving the pages to be completed will be sent home with the student. The slip is to be signed by the parent and returned the following day. Signing the slip does not necessarily mean the homework is completed. It merely shows that you, the parent, are aware of the fact that your child has homework to complete. **No resource books may be taken home.**

## H. SCRIPTURE MEMORY

Each student is given a scripture passage to memorize monthly. The scripture needs to be memorized out of the King James Version. It is mandatory that a student say from memory, or read out of God's Word, the Bible selection for the month during opening exercises. All Scripture memorization in each PACE is to be done only out of the King James Version.

## I. INCENTIVE PROGRAM

### A. MERITS

*"The eyes of the LORD are in every place, beholding the evil and the good."* Proverbs 15:3

The use of positive incentives is helpful in motivating students. One positive incentive is the use of Merit Certificates to reinforce and reward positive behavior. See the list below for the accomplishments that will earn merits. The Supervisor may also give discretionary merits for effort "above and beyond the call of duty." Merits are given to encourage the students to develop Godly character and to continue to seek ways of displaying Godly character in all areas of life. A.C.E. has adopted the philosophy of rewarding the students immediately for Godly character displayed. Instead of focusing on rewarding our students with "money" merits (worldly viewpoint), we made a shift to emphasize and focus on the Godly character traits they display. Students will receive Merit Certificates and a small gift or word of affirmation to: 1) remind them of the Biblical philosophy to build Godly character; 2) recognize Godly character; 3) reward Godly character; and, 4) reflect Christ's character.

Merits may be received for the following:

*This list is not all inclusive.*

<b>Accomplishment</b>	<b>Merits Earned</b>
"C" Privilege Oral Report	2
"E" Privilege Book Report	3
Achieve A Honor Roll	5
Achieve B Honor Roll	4
Completed PACE project	3
Computer Lab Assignment Completed	1
Correct answer on a brainteaser	1
English goal done by lunch	3
Extra Credit Book Report	2
Goals Set	1
Math Builder Assignment Completed	1
Math goal done by lunch	3
No demerits in a day	1
No Homework	2

No Scoring Violations in a day	3
No Scoring Violations in a PACE	5
Passing a PACE test with a score of 100%	2
Passing a PACE test with a score of less than 100%	1
Perfect Attendance	1
Reach the 1,000 Club	1
Reach the 2,000 Club	2
Reach the 3,000 Club	3
Reach the 4,000 Club	4
Reach the 5,000 Club	5
Readmaster Assignment Completed	2
Returning Communication Envelope	1
Scripture Memory	
1 <sup>st</sup> Week	4
2 <sup>nd</sup> Week	3
3 <sup>rd</sup> Week	2
4 <sup>th</sup> Week	1
Backwards	3
All Month	5
Typemaster Assignment Completed	1
Word Builder Computer Assignment Completed	1

*HINT: EXTRA MERITS MAY BE GIVEN AT THE DISCRETION OF THE STAFF  
IF THE STUDENT EXEMPLIFIES GODLY CHARACTER.*

## B. PRIVILEGE LEVELS

Students who believe they have fulfilled the responsibilities for a level of privilege status and desire privilege status should assume responsibility for requesting an Application for Privileges form on the Thursday preceding their week of privileges. They should complete the form and submit it that day. At opening exercises on Monday, the Principal will present the privilege status emblem for the student to display during the week. A student may earn more and more privileges as he assumes more and more responsibilities.

### (1) LEVEL "A"

#### **Responsibilities:**

- Complete 2 PACEs per week during current quarter.
- Maintain academic balance \*
- Accumulate no more than 20 minutes detention the preceding week.
- Memorize previous month's Bible selection.

#### **Privileges:**

- 15 minute morning breaks (students without privileges get ten minutes).
- May read approved literature or listen to inspirational CDs in office after daily goals are completed.
- May engage in approved extracurricular activities in office (Student Convention preparation, crafts, puzzles, games, inspirational CDs, and computer).

### (2) LEVEL "C"

#### **Responsibilities:**

- Complete over 3 PACEs per week during current quarter.
- Maintain academic balance \*
- Accumulate no detention the preceding week.
- Memorize previous month's Bible selection.
- Present a monthly 5-minute oral report on an interest area or project.

**Privileges:**

- 20-minute morning breaks.
- May read approved literature in office, listen to inspirational tapes/CDs, etc., at any time during the day except at classes (i.e., art, music, group discussions, and P.E.).
- May engage in approved extracurricular activities in office or other assignments outside of the Learning Center.
- May be out of seat without permission in Learning Center.
- May serve on approved projects: errands, office aid, student monitor, etc.

**(3) LEVEL "E"**

**Responsibilities:**

- Complete 3 PACEs per week during current quarter.
- Maintain Academic balance \*
- Accumulate no detentions the preceding week.
- Memorize previous month's Bible selection.
- Read an approved literature book and present a written report. This report qualifies for four weeks.
- Be available for participation in school activities, chapel, guest tours, etc.
- Must be engaged in church-related service (i.e., visiting widows/widowers/shut-ins, bus ministry, evangelism, music, ushering, junior church, janitorial work, Student Council, and greeting visitors).

**Privileges:**

- 20-minute morning breaks.
- May read approved literature in office, listen to inspirational tapes/CDs, etc., at any time during the day except at classes (i.e., art, music, group discussions, and P.E.).
- May engage in approved extracurricular activities in office or other assignments outside of the Learning Center.
- May be out of seat without permission in Learning Center.
- May serve on approved projects: errands, office aid, student monitor, etc.
- May leave office and Learning Center for approved projects when not committed to other Responsibilities or functions (must "check-out" when gone).
- May attend approved off-campus functions of a spiritual or educational nature (i.e., Bible conference, work for a characterized political candidate who espouses traditional values, etc.).

*\*\*Academic Balance means completing at least one PACE in each major subject every three weeks.  
One must accomplish this to get a year's worth of PACE work completed in one year.*

**XI. MISCELLANIOUS POLICIES**

**A. RULE CHANGES**

- ✓ All rules and regulations as set forth in the Student Handbook may be amended at any regular business meeting of the School Board or at any special meeting called for by a three-fourths majority vote of the Board members.
- ✓ A quorum must be present for any alterations to occur. Any proposed alterations of the rules must be made in writing to the School Board two weeks prior to the meeting in which the proposed changes are to be acted upon.

**B. ATHLETICS**

GCA participates in the National Archery in the Schools Program (NASP), and archery will be part of our P.E. program. Students are required to participate in archery activities held at GCA during P.E. time. Participation on the GCA Archery Team (which includes after school practices and travel to Regional and State Tournaments) is a privilege available to students if they so choose.

**C. FIELD TRIPS**

The school strives for at least one field trip per year. Each student must submit a liability release and permission form that has been signed by his/her parents before being allowed to go on any field trip. The same is true for any scheduled school event.

#### **D. SCHOOL PHOTOGRAPHS**

School pictures are taken once a year, usually within the first two months of school. The Principal will send a note home with the student indicating the particular uniform that is to be worn for picture day. The parent must pay the photographer (not the school) for any pictures desired. This is not included in the fees paid by the parent at the beginning of the school year.

#### **E. BAND**

Your child will be allowed to take Band provided they have their own instrument and are in Grade 5 or above. There is a beginning band and an advanced band. The Band teacher reserves the right to place the student wherever she feels the student can make the most progress. She also reserves the right to postpone band for your child if she feels that he/she is not ready for it yet.

#### **F. MUSIC**

A music course is offered in High School as an Elective. It is a 6 PACE subject and one may receive 1/2 credit for successfully completing this course.

#### **G. GRADUATION & AWARDS NIGHT**

Graduation announcements, caps, and gowns for Kindergarten, 8th Grade, and Seniors may be purchased separately by the parents. Or, if you choose not to purchase these items to keep, a rental fee will be charged. This fee is according to the number of students graduating and the current price being charged for the caps, gowns, and tassels. All families are expected to attend the Annual Awards Night.

#### **H. FUNDRAISING EVENTS**

The Annual Hog Roast & Auction fundraising event is scheduled for the 2<sup>nd</sup> Saturday in March. If the parents/students do not participate in the Hog Roast, a fee of \$100/family will be charged to that family. This event is the financial backbone for our school and what ensures lower tuition. It is imperative and expected that each family participates.

Various fundraising opportunities may arise throughout the school year. These opportunities directly benefit student activities. All students are expected to participate.

#### **I. PLEDGES**

The student is required to learn these pledges which may be used in Opening Assembly when directed by the Principal. They are as follows:

##### **PLEDGE TO THE AMERICAN FLAG**

I pledge allegiance to the Flag of the United States of America,  
And to the Republic for which it stands,  
One nation, under God, indivisible  
With liberty and justice for all.

##### **PLEDGE TO THE CHRISTIAN FLAG**

I pledge allegiance to the Christian Flag,  
And to the Savior for whose Kingdom it stands.  
One Savior, crucified, risen and coming again.  
With life and liberty for all who believe.

##### **PLEDGE TO THE BIBLE**

I pledge allegiance to the Bible, God's Holy Word.  
I will make it a lamp unto my feet and a light unto my path.  
I will hide its words in my heart,  
That I might not sin against God.

## J. BASIC SCHOOL SUPPLIES

### *Kindergarten & ABCs with Ace & Christi Reading Program*

- ✓ Primary Manuscript Tablet (this tablet has a solid line with dotted lines above and below to help children to learn to make letters properly).
- ✓ Mat or rug for rest time
- ✓ Jumbo crayons (basic eight (8) colors)
- ✓ Set of eight (8) markers (water-based, broad tip, basic colors)
- ✓ Construction paper (large 9"x12" package)
- ✓ School box for supplies
- ✓ Two photographs of your child (wallet size)
- ✓ Glue Stick
- ✓ Scissors (blunt tip)
- ✓ Jumbo Pencil
- ✓ Eraser (the white Hi-Polymer Pentel eraser works best)
- ✓ Two (2) boxes Kleenex tissues (per quarter)
- ✓ Disinfectant Wipes (2 containers per quarter)

### *Levels 1 – 6*

- ✓ Bible (**King James Version**) *all PACE work requires KJV*
- ✓ Two (2) spiral bound notebooks for spelling words, reports, compositions, and study sheets
- ✓ Coloring or Activity Book (for free time)
- ✓ Two (2) pencils (mechanical pencils permitted) are required at all times
- ✓ Blue ink ballpoint pen for setting goals
- ✓ Crayons and/or erasable colored pencils
- ✓ Scissors (blunt tip)
- ✓ Glue Stick
- ✓ Ruler (12")
- ✓ Eraser (the white Hi-Polymer Pentel eraser works best)
- ✓ Pencil box for supplies
- ✓ Two (2) boxes Kleenex tissues (per quarter)
- ✓ Disinfectant Wipes (2 containers per quarter)
- ✓ 3" x 5" file box and cards for research notes

### *Levels 7 - 12*

- ✓ Bible (**King James Version**) *all PACE work requires KJV*
- ✓ Two (2) spiral bound notebooks for spelling words, reports, compositions, and study sheets
- ✓ Two (2) pencils (mechanical pencils permitted) are required at all times.
- ✓ Blue ink ballpoint pen for setting goals
- ✓ Colored pencils
- ✓ Scissors (blunt tip)
- ✓ Glue
- ✓ Ruler (12")
- ✓ Eraser (the white Hi-Polymer Pentel eraser works best).
- ✓ Pencil box for supplies
- ✓ Two (2) boxes Kleenex tissues (per quarter)
- ✓ Disinfectant Wipes (2 containers per quarter)
- ✓ 3" x 5" file box and cards for research notes
- ✓ Protractor and compass
- ✓ Calculators *only with permission* (Texas Instruments TI-30X II B)

## **XII. STATEMENT OF FAITH**

Grace Christian Academy is an independent Christian School committed to providing students the opportunity to realize their full potential for both academic and character development in an environment that proclaims Jesus Christ as “King of kings and Lord of lords” (1 Timothy 6:15, Revelation 17:14, 19:16).

- ✓ **1 Timothy 6:15** – *“Which in his times he shall shew, who is the blessed and only Potentate, the King of kings, and Lord of lords;”*
- ✓ **Revelation 17:14** – *“These shall make war with the Lamb, and the Lamb shall overcome them: for he is Lord of lords, and King of kings: and they that are with him are called, and chosen, and faithful.”*
- ✓ **Revelation 19:16** – *“And he hath on his vesture and on his thigh a name written, KING OF KINGS, AND LORD OF LORDS.”*

As an independent school, we are not affiliated with any particular denomination or congregation, and we welcome students from all families who are committed to “Training up a child in the way they should go”, regardless of the family’s denominational preference. (Proverbs 22:6)

- ✓ **Proverbs 22:6** – *“Train up a child in the way he should go: and when he is old, he will not depart from it.”*

We are a school, not a church, and as such we encourage and expect the students who have questions regarding specific doctrines or theology to discuss those questions with their pastor or local church body. It is important, however, for the parents to understand the beliefs shared by the founders of Grace Christian Academy regarding the Gospel message and the Christian life.

- ✚ We believe the Holy Scriptures of the Old and New Testaments to be the inspired Word of God. The Scriptures are inerrant, infallible and God-breathed, and therefore are the final authority for faith and life; the complete and divine revelation of God to man.
  - **II Timothy 3:16-17** – *“All scripture is given by inspiration of God, and is profitable for doctrine, for reproof, for correction, for instruction in righteousness: That the man of God may be perfect, thoroughly furnished unto all good works.”*
- ✚ We believe in one God who created all things and who is Holy and Perfect. He has revealed Himself in three equally divine and distinct persons: the Father, the Son, and the Holy Spirit.
  - **Deuteronomy 6:4** – *“Hear, O Israel: The LORD our God is one LORD.”*
  - **Matthew 28:19** – *“Go ye therefore, and teach all nations, baptizing them in the name of the Father, and of the Son, and of the Holy Ghost.”*
  - **John 14:10** – *“Believest thou not that I am in the Father, and the Father in me? the words that I speak unto you I speak not of myself: but the Father that dwelleth in me, he doeth the works.”*
  - **John 14:26** – *“But the Comforter, which is the Holy Ghost, whom the Father will send in my name, he shall teach you all things, and bring all things to your remembrance, whatsoever I have said unto you.”*
- ✚ We believe that Jesus Christ is the Son of God, born of the virgin Mary and conceived by the Holy Spirit. He lived a sinless life, was crucified and died a substitutionary death on the cross for our sins, yet arose from the dead, ascended to Heaven, and sits at the right hand of God the Father as our Advocate.
  - **Matthew 1:23** – *“Behold, a virgin shall be with child, and shall bring forth a son, and they shall call his name Emmanuel, which being interpreted is, God with us.”*
  - **John 1:1-2** – *“In the beginning was the Word, and the Word was with God, and the Word was God. The same was in the beginning with God.”*
  - **Luke 1:35** – *“And the angel answered and said unto her, The Holy Ghost shall come upon thee, and the power of the Highest shall overshadow thee: therefore also that holy thing which shall be born of thee shall be called the Son of God.”*
  - **Ephesians 1:15-23** – *“Wherefore I also, after I heard of your faith in the Lord Jesus, and love unto all the saints, <sup>16</sup> Cease not to give thanks for you, making mention of you in my prayers; <sup>17</sup> That the God of our Lord Jesus Christ, the Father of glory, may give unto you the spirit of wisdom and revelation in the knowledge of him: <sup>18</sup> The eyes of your understanding being enlightened; that ye may*

know what is the hope of his calling, and what the riches of the glory of his inheritance in the saints,  
<sup>19</sup> And what is the exceeding greatness of his power to us-ward who believe, according to the working  
of his mighty power, <sup>20</sup> Which he wrought in Christ, when he raised him from the dead, and set him  
at his own right hand in the heavenly places, <sup>21</sup> Far above all principality, and power, and might, and  
dominion, and every name that is named, not only in this world, but also in that which is to come:  
<sup>22</sup> And hath put all things under his feet, and gave him to be the head over all things to the church,  
<sup>23</sup> Which is his body, the fulness of him that filleth all in all.”

- **I Timothy 2:5-6** – “For there is one God, and one mediator between God and men, the man Christ Jesus;<sup>6</sup> Who gave himself a ransom for all, to be testified in due time.”
- **I Thessalonians 1:9-10** – “For they themselves shew of us what manner of entering in we had unto you, and how ye turned to God from idols to serve the living and true God; And to wait for his Son from heaven, whom he raised from the dead, even Jesus, which delivered us from the wrath to come.”

✚ We believe the Holy Spirit convicts the unconverted of sin, regenerates all who believe, baptizes all believers into the body of Christ, guides believers and empowers them to Christ-like living and service, indwelling them and sealing them for the day of redemption.

- **John 16:7-11** – “Nevertheless I tell you the truth; It is expedient for you that I go away: for if I go not away, the Comforter will not come unto you; but if I depart, I will send him unto you. <sup>8</sup> And when he is come, he will reprove the world of sin, and of righteousness, and of judgment:<sup>9</sup> Of sin, because they believe not on me;<sup>10</sup> Of righteousness, because I go to my Father, and ye see me no more;<sup>11</sup> Of judgment, because the prince of this world is judged.”
- **I Corinthians 12:13** – “For by one Spirit are we all baptized into one body, whether we be Jews or Gentiles, whether we be bond or free; and have been all made to drink into one Spirit.”
- **Acts 1:8** – “But ye shall receive power, after that the Holy Ghost is come upon you: and ye shall be witnesses unto me both in Jerusalem, and in all Judaea, and in Samaria, and unto the uttermost part of the earth.”
- **Romans 8:9** – “But ye are not in the flesh, but in the Spirit, if so be that the Spirit of God dwell in you. Now if any man have not the Spirit of Christ, he is none of his.”

✚ We believe that man was created in the image of God, but that in Adam’s sin we inherited a sinful nature and became alienated from God: “dead in our sins”. Only through Jesus Christ can we be reconciled to God.

- **Romans 5:12** – “Wherefore, as by one man sin entered into the world, and death by sin; and so death passed upon all men, for that all have sinned.”
- **Ephesians 2:1-3** – “And you hath he quickened, who were dead in trespasses and sins; <sup>2</sup> Wherein in time past ye walked according to the course of this world, according to the prince of the power of the air, the spirit that now worketh in the children of disobedience: <sup>3</sup> Among whom also we all had our conversation in times past in the lusts of our flesh, fulfilling the desires of the flesh and of the mind; and were by nature the children of wrath, even as others.”

✚ We believe that salvation is the gift of God received by personal faith in the Lord Jesus Christ, who shed His blood for the forgiveness of sins.

- **John 3:16** – “For God so loved the world, that he gave his only begotten Son, that whosoever believeth in him should not perish, but have everlasting life.”
- **Acts 4:12** – “Neither is there salvation in any other: for there is none other name under heaven given among men, whereby we must be saved.”

We believe this salvation is a gift of God’s grace appropriated through faith alone in the Lord Jesus Christ. This faith is a gift of divine grace, not simply the knowledge of Jesus Christ, but an act of personal trust accompanied by the miracles of regeneration and justification, leading to sanctification and glorification.

- **Regeneration**, or the new birth is a change of heart brought about by the Holy Spirit through conviction of sin and is accompanied by repentance, faith and obedience to Christ, resulting in a new nature within us.
  - **John 3:3** – “Jesus answered and said unto him, Verily, verily, I say unto thee, Except a man be born again, he cannot see the kingdom of God.”
  - **II Corinthians 5:17**- “Therefore if any man be in Christ, he is a new creature: old things are passed away; behold, all things are become new.”

- **Titus 3:4-7**- *“But after that the kindness and love of God our Saviour toward man appeared, <sup>5</sup>Not by works of righteousness which we have done, but according to his mercy he saved us, by the washing of regeneration, and renewing of the Holy Ghost; <sup>6</sup>Which he shed on us abundantly through Jesus Christ our Saviour; <sup>7</sup>That being justified by his grace, we should be made heirs according to the hope of eternal life.”*
- **Justification** is God’s full acquittal of the sins of all who are regenerated. Christ is imputed to them, bringing the regenerated into a relationship of peace with God.
  - **Romans 3:19-26** – *“Now we know that what things soever the law saith, it saith to them who are under the law: that every mouth may be stopped, and all the world may become guilty before God. <sup>20</sup>Therefore by the deeds of the law there shall no flesh be justified in his sight: for by the law is the knowledge of sin.<sup>21</sup> But now the righteousness of God without the law is manifested, being witnessed by the law and the prophets; <sup>22</sup>Even the righteousness of God which is by faith of Jesus Christ unto all and upon all them that believe: for there is no difference: <sup>23</sup>For all have sinned, and come short of the glory of God; <sup>24</sup>Being justified freely by his grace through the redemption that is in Christ Jesus:<sup>25</sup>Whom God hath set forth to be a propitiation through faith in his blood, to declare his righteousness for the remission of sins that are past, through the forbearance of God; <sup>26</sup>To declare, I say, at this time his righteousness: that he might be just, and the justifier of him which believeth in Jesus.”*
  - **Galatians 3:10-14** – *“For as many as are of the works of the law are under the curse: for it is written, Cursed is every one that continueth not in all things which are written in the book of the law to do them. <sup>11</sup>But that no man is justified by the law in the sight of God, it is evident: for, The just shall live by faith. <sup>12</sup>And the law is not of faith: but, The man that doeth them shall live in them. <sup>3</sup>Christ hath redeemed us from the curse of the law, being made a curse for us: for it is written, Cursed is every one that hangeth on a tree: <sup>14</sup>That the blessing of Abraham might come on the Gentiles through Jesus Christ; that we might receive the promise of the Spirit through faith.”*
- **Sanctification** is how God sets believers apart for His own purposes as they grow in spiritual maturity through the indwelling of the Holy Spirit.
  - **I Corinthians 1:30** – *“But of him are ye in Christ Jesus, who of God is made unto us wisdom, and righteousness, and sanctification, and redemption.”*
  - **I Thessalonians 4:3** – *“For this is the will of God, even your sanctification, that ye should abstain from fornication.”*
- **Glorification** will be the final, blessed, and abiding state of all who have been redeemed.
  - **Romans 8:17** – *“And if children, then heirs; heirs of God, and joint-heirs with Christ; if so be that we suffer with him, that we may be also glorified together.”*
  - **Romans 8:30** – *“Moreover whom he did predestinate, them he also called: and whom he called, them he also justified: and whom he justified, them he also glorified.”*
  - **II Thessalonians 1:10** – *“When he shall come to be glorified in his saints, and to be admired in all them that believe (because our testimony among you was believed) in that day.”*

✚ We believe that the Church is comprised of all who have been baptized by the Holy Spirit into the body of Christ, that Christ is the Head of the Church, that the Lord’s Supper (or Communion), and water baptism are its ordinances, that the gates of hell shall not prevail against it, and that Christ shall return for it.

- **I Corinthians 12:12-14** – *“For as the body is one, and hath many members, and all the members of that one body, being many, are one body: so also is Christ. <sup>13</sup>For by one Spirit are we all baptized into one body, whether we be Jews or Gentiles, whether we be bond or free; and have been all made to drink into one Spirit. <sup>14</sup>For the body is not one member, but many.”*
- **Ephesians 1:22-23** – *“And hath put all things under his feet, and gave him to be the head over all things to the church, <sup>23</sup>Which is his body, the fulness of him that filleth all in all.”*
- **Matthew 26:26-29** – *“And as they were eating, Jesus took bread, and blessed it, and brake it, and gave it to the disciples, and said, Take, eat; this is my body. <sup>27</sup>And he took the cup, and gave thanks,*

and gave it to them, saying, Drink ye all of it;<sup>28</sup> For this is my blood of the new testament, which is shed for many for the remission of sins. <sup>29</sup> But I say unto you, I will not drink henceforth of this fruit of the vine, until that day when I drink it new with you in my Father's kingdom."

- **Matthew 28:18-20** - And Jesus came and spake unto them, saying, All power is given unto me in heaven and in earth. <sup>19</sup> Go ye therefore, and teach all nations, baptizing them in the name of the Father, and of the Son, and of the Holy Ghost:<sup>20</sup> Teaching them to observe all things whatsoever I have commanded you: and, lo, I am with you always, even unto the end of the world. Amen.
- **Acts 2:41-42** – "Then they that gladly received his word were baptized: and the same day there were added unto them about three thousand souls. <sup>42</sup> And they continued stedfastly in the apostles' doctrine and fellowship, and in breaking of bread, and in prayers."
- **Mark 16:16** – "He that believeth and is baptized shall be saved; but he that believeth not shall be damned."
- **Matthew 16:18** – "And I say also unto thee, That thou art Peter, and upon this rock I will build my church; and the gates of hell shall not prevail against it."
- **I Thessalonians 4:13-18** – "But I would not have you to be ignorant, brethren, concerning them which are asleep, that ye sorrow not, even as others which have no hope. <sup>14</sup> For if we believe that Jesus died and rose again, even so them also which sleep in Jesus will God bring with him. <sup>15</sup> For this we say unto you by the word of the Lord, that we which are alive and remain unto the coming of the Lord shall not prevent them which are asleep. <sup>16</sup> For the Lord himself shall descend from heaven with a shout, with the voice of the archangel, and with the trump of God: and the dead in Christ shall rise first: <sup>17</sup> Then we which are alive and remain shall be caught up together with them in the clouds, to meet the Lord in the air: and so shall we ever be with the Lord. <sup>18</sup> Wherefore comfort one another with these words."

✚ We believe that God commands all people to obey the Gospel by turning to Him in repentance and receiving Jesus Christ as their Savior. We believe that God will raise the dead and judge the world, condemning unbelievers to eternal punishment and receiving the redeemed to be glorified forever with Him in the new Heaven and the new Earth.

- **Matthew 25:46** – "And these shall go away into everlasting punishment: but the righteous into life eternal."
- **John 5:28-29** – "Marvel not at this: for the hour is coming, in the which all that are in the graves shall hear his voice, <sup>29</sup> And shall come forth; they that have done good, unto the resurrection of life; and they that have done evil, unto the resurrection of damnation."
- **Revelation 20:11-15** – "And I saw a great white throne, and him that sat on it, from whose face the earth and the heaven fled away; and there was found no place for them. <sup>12</sup> And I saw the dead, small and great, stand before God; and the books were opened: and another book was opened, which is the book of life: and the dead were judged out of those things which were written in the books, according to their works. <sup>13</sup> And the sea gave up the dead which were in it; and death and hell delivered up the dead which were in them: and they were judged every man according to their works. <sup>14</sup> And death and hell were cast into the lake of fire. This is the second death. <sup>15</sup> And whosoever was not found written in the book of life was cast into the lake of fire."
- **Revelation 21:1-4** – "And I saw a new heaven and a new earth: for the first heaven and the first earth were passed away; and there was no more sea. <sup>2</sup> And I John saw the holy city, new Jerusalem, coming down from God out of heaven, prepared as a bride adorned for her husband. <sup>3</sup> And I heard a great voice out of heaven saying, Behold, the tabernacle of God is with men, and he will dwell with them, and they shall be his people, and God himself shall be with them, and be their God. <sup>4</sup> And God shall wipe away all tears from their eyes; and there shall be no more death, neither sorrow, nor crying, neither shall there be any more pain: for the former things are passed away."

### **XIII. REQUIRED FORMS**

The following forms must be signed by the parents before the child will be allowed to attend Grace Christian Academy:

- ✓ Student Application – remains active until graduation or parent/guardian revises
- ✓ Release of School Records
- ✓ Handbook Agreement (includes Statement of Conduct and Faith) - remains active until graduation or parent/guardian revises
- ✓ Financial Agreement - signed annually prior to first day of school
- ✓ Medical Treatment - remains active until graduation or parent/guardian revises
- ✓ Athletic Liability Release - remains active until graduation or parent/guardian revises
- ✓ Sports Medical Examination / Waiver – remains active until graduation or parent/guardian revises
- ✓ Immunization Record / Waiver – remains active until graduation or parent/guardian revises
- ✓ Character Reference Form – remains active until graduation
- ✓ Uniform Agreement Form – signed annually prior to the first day of school

### **XIV. BINDING ARBITRATION**

#### **SECTION 1: SUBMISSION TO ARBITRATION**

All students, parents of students, and guardians of students of this school agree to submit to binding arbitration any matters which cannot otherwise be resolved, and expressly waive any and all rights in law and equity to bringing any civil disagreement before a court of law, except that judgment upon the award rendered by the arbitrator may be entered in any court having jurisdiction thereof.

#### **SECTION 2: NOTICE OF ARBITRATION**

In the event of any dispute, claim, question, or disagreement arising out of or relating to this Student Handbook or any other school matter, the parties shall use their best efforts to settle such disputes, claims, questions, or disagreement as befits Christians. To this effect, they shall consult and negotiate with each other in good faith and recognizing their mutual interests not to disgrace the name of Christ, seek to reach a just and equitable solution. If they do not reach such solution within a period of sixty (60) days, then upon notice by either party to the other, disputes, claims, questions, or differences shall be finally settled by arbitration as described in section 1, above, and such Procedures for Arbitration as are adopted pursuant to section 3 below.

#### **SECTION 3: ARBITRATION PROCEDURES**

The Procedures for Arbitration shall be as adopted by the Principal and the Board of Education and are on file in the school office. In the event that the student is finished with her/his yearly goals, prior to school closing for summer break, and with permission given by Principal and Teacher the student does not have to return to school.

### **ADDITIONS TO THE STUDENT HANDBOOK FOR GCA**

While we understand that every situation that could arise in the operating of a Christian school cannot be addressed in a small handbook, the School's Board of Directors will remain the final authority for interpreting the rules and applying these to all students. From time to time there may be situations arising that will result in decisions made by the School Administration and the Board that may affect the terms and conditions upon which a student will be permitted to attend Grace Christian Academy. These rules and conditions may affect one student, a group of students, or the entire student body and will be enforced accordingly. These rules and conditions may be temporary or permanent and added to authority in regards to these matters. **The parents of the affected student/students will be notified in writing of these changes.**

#### **Two questions to ponder as you consider your child's education:**

- 1) *What eternal difference will you make?***
- 2) *What is the value of your child's soul?***

May God direct and guide your decisions every day of your life. May He bless you with Godly wisdom, knowledge, understanding, and discernment. May your life be worthy of the Gospel of our Lord Jesus Christ. May He bless you richly and abundantly according to His good and perfect will for your life.

**THE END.**  
**REVISED 08/05/2024**